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19 April 1971

MEMORANDUM FOR: Director of Training

SUBJECT : Weekly Report of School of Intelligence and
World Affairs No. 15, 9 - 15 April 1971

COURSE ACTIVITIES

1. Intelligence and World Affairs

An IWA ended 15 April. The critiques turned in by the class members were unusually detailed and serious for this course. There were a variety of comments -- favorable and unfavorable -- but also a number of positive suggestions for improvements. The course chairman will submit a detailed assessment.

2. Intelligence Production

The Intelligence Production course started 12 April with 10 students -- four CTs and six non-CTs from the DDI. The students were given two interrelated assignments to work on during the first several days: the sources/production survey, and the selection of their course research topics. They reported back to the class on the sources/production survey Thursday afternoon and on their tentative selection of course research topics. [REDACTED] are the course chairmen.

25X1A9a

3. Advanced Intelligence Seminar

Contrasting with the March running of the course, when there were only three CS students, the 5-21 May Advanced Intelligence Seminar (AIS) will have some 10 officers from the DDP. With the class limit once again set at 30 -- to promote a better seminar atmosphere -- the remainder of the students are expected to break down as follows: two from the Director's Office (May is a difficult time for this staff); ten from the Intelligence Directorate; three from the S&T component; and four or five from the Support Directorate. The average grade of the class nominees is GS-14.2. A separate AIS memorandum is being sent to each prospective student, providing advance reading material and informing the recipient of the course objectives.

4. Orientation Course for Security Officers

Next week we are presenting a four-day orientation for five OS technicians (new contract employees). Program will consist of three days on the functions and responsibilities of the Agency and the intelligence community; and one day of Introduction to Communism.

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GROUP 1
Excluded from automatic
downgrading and
declassification

5. Writing Workshop

Writing workshops in the first half of the coming fiscal year will be run more often because of heavy enrollment requests from all parts of the Agency. Basic Writing Workshops, taught by a USDA contract instructor, are scheduled for July, September, and November. Staff-taught Intermediate Workshops are set for July and October.

25X1A9a Increasing concern with good writing is also evident in the Operations
25X1A9a School. [REDACTED] Chief Instructor of the Information Reports Familiar-
25X1A9a ization Course, invited [REDACTED] to lecture on writing to students
25X1A9a in that course on 14 April. This was less than a month after similar
25X1A9a lectures were given by [REDACTED] to students in another of [REDACTED] courses.
25X1A9a On 13 April, furthermore, [REDACTED] also began to tutor a CS employee in 25X1A9a
advanced writing techniques. The student is unable to attend regular
Workshop sessions.

OTHER ACTIVITIES

1. Tutorial Training for [REDACTED] 25X1X7

25X1A6a Three SIWA officers are assisting the Operations School and WH Division
in training a [REDACTED] officer who has just completed the Foreign Officers
Course at Ft. Holabird.

25X1A9a A. [REDACTED] discussed problems of organization and curriculum
development of an intelligence training school.

25X1A9a B. [REDACTED] explained the production of current intelligence
and research publications. The colonel was particularly interested
in the preparation of the Bulletin as a coordinated product, in the
trend context of the Weekly, and in the National Intelligence Survey
program.

25X1A9a C. [REDACTED] will review problems relating to the production
of national intelligence estimates, and their implications for the
training of analysts.

2. DDS&T Career Development Course -- "Consumer's Week"

25X1A9a [REDACTED] chairman of this five-month course, has asked SIWA's help
25X1A9a in organizing a "Consumer's Week", at the end of the program in May.
25X1A9a [REDACTED] met with [REDACTED] on 14 April to offer suggestions for format,
for visits, and possible speakers.

We agreed to come up with some additional suggestions, after some further study, within the next week. SIWA previously presented an earlier segment of the course on "CIA and the Intelligence Community" in January.

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3. Seminar at National War College

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On 14 April, [REDACTED] conducted a seminar, at the National War College, on the role of the Roman Catholic Church in Latin America. The discussion period revealed a real interest in the subject and discussion was continued during the luncheon, which the speaker attended as the guest of the National War College.

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4. [REDACTED] Research

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[REDACTED] reports a successful trip to New Haven and Boston, combing the Stimson papers and interviewing Dr. William Langer. He has written a detailed memo on his findings to the DTR.

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5. Proposed TDY [REDACTED]

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The plans progress for [REDACTED] TDY to [REDACTED] to present a course on behalf of FE/[REDACTED] It will be for two weeks, half days and will concentrate primarily on substantive matters. There is some confusion in the traffic on the beginning date (we proposed 10 May) which is now being clarified. We are shipping out some of the support materials needed.

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[REDACTED]
Chief, School of Intelligence
and World Affairs

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